TOWN OF SWANZEY

620 OLD HOMESTEAD HIGHWAY
P.O. BOX 10009
SWANZEY, NH 03446-0009
TOWN HALL (603) 352-7411 FAX (603) 355-8099
WWW.SWANZEYNH.GOV

Board of Selectmen Meeting Agenda

Whitcomb Hall, 17 Main Street

November 18, 2026

1. Call to Order – 5:30 pm Public Session

2. Pledge of Allegiance

3. Consideration of Meeting Minutes
   A. Regular Meeting: i) November 10,2026
      ii) November 13,2026
   B. Nonpublic Session(s): i) November 10,2026 Session(s) 1,2,3&4
      ii) November 13,2026 Session(s) 1 & 2

4. Consent Agenda
   A. Payroll Manifest
   B. Accounts Payable Manifest
   C. Intent to Cut- M/227 L/8, M/228 L/1, M/228 L/5, M/231 L/20, M/231 L/21
   D. Intent to Cut- M/204 L/14
   E. Intent to Cut- M/217 L/28

5. Public Input

6. Appointments
   A. Bob Audette – Energy Commission- Whitcomb Hall Weatherization
   B. Scott Self – Chair Water & Sewer Committee – Plan to purchase West Swanzey Water
   C. Mike Burke- Deputy Fire Chief – Fire Ponds

7. Consideration of New Business
   A. Route 10 ERZ Expansion (Economic Revitalization Zone)
   B. Keene Sno-Riders – Donation for Riley Conservation Area Plowing Contract

8. Consideration of Old Business
   A. Route 32 Bridge Work Over Martin Brook Update

B. Amendment to 2023 Emergency Management Performance Grant (EMPG) – EOC Generator Project

9. Administrative Update

10. Any Other Business

11. Correspondence

12. Public Input

13. Non-public session pursuant to RSA 91-A:3 II as needed

14. Adjournment

Agenda items and times are tentative and subject to change – they are provided for informational purposes only

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   B. Scott Self – Chair Water & Sewer Committee – Plan to Purchase West Swanzey Water
   C. Mike Burke – Deputy Fire Chief – Fire Ponds

7. Consideration of New Business
   A Route 10 ERZ Expansion) Economic Revitalization Zone)
   B. Keene Sno-Riders – Donation for Rilet Conservation Area Plowing Contract

SUGGESTED MOTION: I make a motion to approve a $900 donation to the Keene Sno-Riders Inc. for plowing services at the Riley Conservation Area to be paid from line-item _____.

8. Consideration of Old Business
   A. Route 32 Bridge Work Over Martin Brook Update
   B. Amendment to 2023 Emergency Management Performance Grant (EMPG) – EOC Generator Project

SUGGEST MOTION: I move to accept the terms of the Emergency Management Performance Grant amendment as presented, to reflect the change of the grant funding year, which changes the period of performance completion date from August 31, 2024, to August 31, 2027.

9. Administrative Update

10. Any Other Business

11. Correspondence

12. Public Input

13. Non-public session pursuant to RSA 91-A:3 II as needed

14. Adjournment

Agenda items and times are tentative and subject to change – they are provided for informational purposes only

UPCOMING AGENDA ITEMS AND MEETINGS

December 2	Board of Selectmen Meeting
December 9	Board of Selectmen Meeting
December 16	Board of Selectmen Meeting

CURRENT EMPLOYMENT OPPORTUNITIES:

- Detective - Full time and/or Part time Posting Date: Nov 12, 2019, 03:08 PM End Date: Open until filled
- Police Officers o Posting Date: Dec 30, 2024, 03:08 PM End Date: Open until filled
- On-Call Firefighters and EMTs positions Posting Date: 03-04-2025 End Date: Open until filled

PENDING BOARD MATTERS / PROJECTS

Online Building Permit and Code Enforcement software – We are LIVE! The Building Inspector will hold a training session for applicants to learn the new process of online permitting – TBA shortly! Here is a link to apply for permits online! https://app.govoutreach.com/swanzeytownnh/public/permits/

- Re-design of Town Website –Went live November 4,2026.
- **Swanzey Lake Dam** – Engineering design work is underway and will continue throughout the summer months.
- **Christian Hill Road Bridge Replacement** – Work is pending due to NEPA review which was

Agenda items and times are tentative and subject to change – they are provided for informational purposes only

completed in December. Design work has been progressing well but slowly. Hoyle Tanner has provided a scope of work and cost for design, which will be 100% funded by NHDOT as a mitigation project. The construction is scheduled to go out to bid early 2027 with construction to begin 2027.

- **NHDOT Rt. 32 Bridge** over Martin Brook and Dry Hydrant – Progress is slow, continuing to work with DOT and DuBois & King. Bidding for construction is now scheduled to go out in late September 2027, construction likely in early spring 2028.
- **Wastewater Treatment Plant Study** – The recent engineering study identified significant deficiencies at the existing wastewater treatment facility and concluded that the Town must either build new plant or connect to the City of Keene Wastewater Treatment Plant. After review, the Town's Water and Wastewater Advisory Committee recommended decommissioning the current West Swanzey facility and conveying wastewater to Keene as the most cost-effective long-term solution that would also support future growth and reduce operational costs. The Select Board unanimously approved moving forward with this plan. The Committee also found that the current billing structure is outdated and that rate adjustments are necessary to address rising operating expenses, future infrastructure needs, and ensure a more equitable system for users.

Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – November 10, 2026
Whitcomb Hall
17 Main Street, Swanzey, NH

Note: Draft Minutes are subject to review, correction and approval by the Board. Review and approval of Minutes generally takes place at the next regularly scheduled meeting of the Board.

CALL TO ORDER

The meeting was called to order by Chair James Tempesta at 4:26pm at Whitcomb Hall, Main Street, Swanzey, NH. Other members present were Selectmen Mark LaBelle, W William Hutwelker, James Ward and Alan Gross. Also present was Town Administrator Jeremy Bourgeois, HR Coordinator Meagen Kerris, and Finance Director Andre Jaeger.

OTHERS PRESENT

Police Chief Joe Gonsalves

NON-PUBLIC SESSIONS

Non-public session(s) per RSA 91-A:3, II *(a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee.*

A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (a) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 4:26pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present was Town Administrator Jeremy Bourgeois, HR Coordinator Meagen Kerris, Finance Director Andre Jaeger and Police Chief Joe Gonsalves.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 5:04pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

Chair Tempesta reopened the public session at 5:04pm.

The group discussed the Chief's requisition to purchase a new police cruiser.

Mark LaBelle made a motion to authorize up to $56,000 to purchase a Chevy Tahoe cruiser from MacMulkin Chevrolet, unless a local dealership can provide comparable pricing, and to authorize up to $15,170 to outfit the cruiser from Southwest Mutual Aid, with funds to come from the Police Department Operating Budget, GL# 01-4210-4210-5-730 (PD New Equipment – Department). There was a second by Jay Ward. All were in favor and the motion passed unanimously.

Fire Chief Eric Mattson, Recording Secretary Susan Ells, and Robin and Lee Dunham joined the meeting.

MINUTES

The regular meeting minutes of October 23, 2026 were considered. A motion was made by Mark LaBelle to

approve the minutes as amended. Jay Ward seconded the motion, and it passed 5-0.

The regular meeting minutes of November 3, 2026 were considered. A motion was made by Mark LaBelle to approve the minutes as presented. Jay Ward seconded the motion, and it passed 5-0.

The regular meeting minutes of November 6, 2026 were considered. A motion was made by Mark LaBelle to approve the minutes as presented. Jay Ward seconded the motion; Mark LaBelle abstained and it passed 4-0.

The non-public session minutes of November 3, 2026 Sessions #1, 2, 3 and 4 were considered. A motion was made by Mark LaBelle to approve the minutes as presented. Jay Ward seconded the motion, and it passed 5-0.

The non-public session minutes of November 6, 2026 were considered. A motion was made by Mark LaBelle to approve the minutes as presented. Jay Ward seconded the motion; Mark LaBelle abstained and it passed 4-0.

CONSENT AGENDA

A. Payroll Manifest
B. Accounts Payable Manifest

A motion was made by Mark LaBelle to approve the Consent Agenda. Jay Ward seconded the motion, and it passed 5-0.

PUBLIC INPUT

None

APPOINTMENTS

A. Police Chief – Police Department Budget

The Chief presented the Police Department budget which is showing a .5% increase. The group reviewed the details, such as adding more vests for the officers. The Board will review this again more thoroughly later and will let the Chief know if there are any questions.

B. Chief Eric Mattson – Fire Department

Chief Mattson told the Board that he met with CIP and was told he could move forward with purchasing an exhaust fan for one of the trucks (the fan is used to exhaust smoke from buildings). He had anticipated it would exceed $5,000 which would require Board approval; however he received a quote for $4855, so he is informing the Board of the transaction, but a vote is not needed.

Chief Mattson then provided a quote he received about 6 months ago for a new Chevy Tahoe to replace Squad 3 which is used by Assistant Fire Chief Mick Sanchez. Chair Tempesta asked if a smaller, less expensive vehicle could be considered. Chief Mattson will investigate this suggestion. He recommended this purchase and to hold off replacing Engine 2. Chair Tempesta asked the Chief about the engine and the tanker which need to be repaired and suggested discussing this topic further at the November 17 meeting. The Chief will provide information to Katie Collins by Friday so she can provide it to the Board so that they have time to prepare.

Next, Chief Mattson asked for permission to hire a part-time administrative assistant. He has been working with Meagen to create a job description and pay rate. This person would help with maintaining scheduling for assembly permitting, inspections, ordering small items, EMS, station, track vehicle maintenance, inspections and testing. The Board will discuss this request at the meeting on November 17.

C. Ann Heffernon – Ad Hoc Committee – postponed to a future meeting

D. Lee Dunham – Old Homestead Association

Lee and Robin Dunham were invited to discuss the Potash Bowl's ownership and how the building and property are being administered as well as plans moving forward. Lee provided a history of the building which was constructed in 1939 on Town-owned land. (It has since burned and was rebuilt in the late 1970s.) When the Town celebrated its 200th anniversary in 1933, there was no place large enough to hold the Old Homestead play (which was written by resident Denman Thompson about the Town of Swanzey and its residents), so the play was performed at the Keene Opera House. The 3-day weekend attracted over 5000 people.

The North Swanzey Community Association wanted a building to host the play in Swanzey. There was a lot of community activity to raise money to build the building. The organization was strong for many decades, but in the past years, not as many people have attended; it is hard to get actors, there are very few people left to serve on committees, and the organization is barely breaking even. The building is owned by the association but is on Town-owned land. The play is no longer produced there, due to lack of interest and actors, but the association has been holding free concerts the past few years with help from local sponsors to garner interest to keep the association active and the property utilized.

Bill Hutwelker questioned how the building could be transferred to the Town and felt they would need a decision from the Association's board to divest itself of the property. Alternatively, he said the Association could lease it from the Town for as much as would be needed to keep up the maintenance of the building (like how the Carpenter Home is leased). He said the Board would like a plan in place for use of the property before moving forward. Lee would like the Town to take over the ownership and suggested that maybe the recreation department could use it for family movies. As far as utilities, there is currently no water or restrooms, but he felt that one well could service both the Potash Bowl and the Grange Hall.

Chair Tempesta added there is a plan to remove the stumps to possibly create a parking lot. Bill said they would need to know the annual obligation and how much is owed to creditors. Lee will contact the Board when he is ready to return with more information.

NEW BUSINESS

A. Tax Anticipation Note (TAN)

Andre Jaeger explained that the Town might need to obtain a Tax Anticipation Note to cover expenses until the tax revenue is received. The TAN is a line of credit from Mascoma Bank for short term financing. Andre would like the Town to request a line of $1,000,000 at an interest rate of 5.3%. The Town would only draw what was needed, not necessarily the whole million, so payments would be based on the amount drawn. It's possible it wouldn't be needed, but Andre would like it in place.

Mark LaBelle made a motion to approve obtaining a Tax Anticipation Note from Mascoma Bank in the amount of $1,000,000 at a rate of 5.3%. The loan document will be signed by the Finance Director and the Treasurer. The Finance Director will notify the Town Administrator of the amount needed; the Town Administrator will then notify the Board; the Finance Director will instruct the Treasurer to create the transfer. Jay Ward seconded the motion. All were in favor and the motion carried.

B. Setting the Tax Rate

Mark LaBelle made a motion to set the 2026 Tax rate at $21.11; Jay Ward seconded the motion; all were in favor and the motion carried unanimously.

C. FY 2027 Budget Presentation – Finance Director

Andre provided the changes that have been made since the last presentation. The Board discussed how to reduce the overall budget. The Board will meet again on Friday to discern if there are budgets that could be reduced.

D. Mailings Unlimited – Tax Bill Inserts

Mark LaBelle made a motion to approve up to $1500 to be paid from the Swanzey Uncovered account #4130-1-550 for the cost of the newsletter insert to be placed in the December 2026 tax bill. Jay Ward seconded the motion, and it passed 5-0.

E. Grievance Policy – postponed to a future meeting

F. Code of Conduct – Planning Board – postponed to a future meeting

Review of correspondence regarding the Planning Board's decision not to sign the Selectboard-adopted Code of Conduct

G. Swanzey Town Administrator Mentorship Memorandum of Understanding

Mark LaBelle made a motion to approve the Town Administrator Mentorship Memorandum of Understanding as presented and authorize all Selectboard members to sign the document. Jay Ward seconded the motion, and it passed 5-0.

H. Assessing Services Contract

Mark LaBelle made a motion to approve the contract for assessing services with Normand Bernaiche for the period of January 1, 2027, through December 31, 2030, as presented. Jay Ward seconded the motion, and it passed 5-0.

OLD BUSINESS

A. Roof Repairs – Richardson Park – delayed until a future meeting

ADMINISTRATIVE UPDATE

Old Home Day was discussed regarding who will be planning the event. Jeremy will have the Recreation department meet with the Board on Friday at 9am in the Town hall.

CORRESPONDENCE

Bill Hutwelker provided a handout for Sara Barrett Consulting estimated fees for 2027. This will need to be added into the budget.

PUBLIC INPUT

Alan Gross asked about Veteran's Day activities. He also clarified the Recycling center would be closed and those employees have the holiday off.

NON-PUBLIC SESSIONS

Non-public session(s) per RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person

A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (c) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 8:56pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present was Town Administrator Jeremy Bourgeois and Recording Secretary Susan Ells.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor and the motion passed. The non-public session ended at 9:03pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, all were in favor by Roll Call and it passed 5-0.

Non-public session(s) per RSA 91-A:3, II *(a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee.*
A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (a) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 9:04pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present was Town Administrator Jeremy Bourgeois and Recording Secretary Susan Ells.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 9:14pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

Non-public session(s) per RSA 91-A:3, II *(a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee.*
A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (a) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 9:15pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present was Town Administrator Jeremy Bourgeois and Recording Secretary Susan Ells.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 9:20pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

OTHER BUSINESS
The Board then discussed the temporary Code Inspection Officer Mike Mastaler who is an independent contractor and works with other towns.

NMENT
A motion was made by Mark LaBelle to adjourn the meeting; Jay Ward seconded the motion, and it passed 5-0.

Adjournment occurred at 9:27pm.

Respectfully Submitted,
Susan Ells, Recording Secretary

Approved on

Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – November 13, 2026
Town Hall, Upper Conference Room, Swanzey, NH

Note: Draft Minutes are subject to review, correction and approval by the Board. Review and approval of Minutes generally takes place at the next regularly scheduled meeting of the Board.

CALL TO ORDER
The meeting was called to order by Chair James Tempesta at 8:58am at the Town Hall, Upper Conference Room, Swanzey, NH. Other members present were Selectmen Mark LaBelle, W William Hutwelker, James Ward and Town Administrator Jeremy Bourgeois. Also present was Finance Director Andre Jaeger.

PUBLIC INPUT
None

NEW BUSINESS
The Board accepted a donation from James Ward and Ann Heffernon to be placed in the Wilson Pond non-restricted fund.

Selectman Alan Gross joined the meeting at 9:07 am.

NON-PUBLIC SESSIONS
Non-public session(s) per RSA 91-A:3, II *(a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee.*
A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (a) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 9:07am. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present was Town Administrator Jeremy Bourgeois, Finance Director Andre Jaeger.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 9:26am.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

The Board then turned to a careful look at department budgets.

1. **Health Agencies**. There were significant increases to the amounts requested by the various agencies compared to last year. The Board was reminded that these are voluntary donations from the town. The Board made the decision to consider donating to the agencies in 2027 at the level they received in 2026 and budgeting a zero amount for the agencies which had not asked for a donation for 2027. The Board will consider adding a small donation to the Keene Kids Collaborative and a possibly a similar amount for Love Thy Neighbor. If these actions are approved, the working budget would be reduced by more than $41,000.

2. **General Assistance**. The Board decided to reduce the Housing Budget to $100,000 and to create an Expendable Trust Account to be approved by the Voters in March to be. funded from the undesignated

Fund Balance. This fund would be used in case of shortfalls in any of the General Assistance items. The overall effect would be to reduce budgeted expenditures by $15,000.

3. **Recycling**. Josh Whipple happened to join the meeting, and the Board asked him to try and cut $5 ,000 to $10,000 from his budget, making up the shortfall by increasing fees and considering charging for transfer station stickers. The Board congratulated Josh on presenting a thorough and well-documented budget. Josh then left the meeting.

4. **Highway and Streets**. The Board discussed some items, but the general feeling was that the Public Works Director had presented a tight and well-thought-out budget. While there was initially some feeling that projected fuel costs did not appear to reflect the fact that some of those costs assumed by DPW this year would be assumed by Recycling in 2027, a closer look revealed reasonable amounts based on projected increases in the costs of fuels in 2027.

5. **Carpenter Home**. The Board did not find any reason to change the amounts.

6. **Bridges**. The Board will ask Joe DiRusso if the amount for cameras is a one-time expense and therefore better placed in CIP.

7. **Streetlights**. The Board did not find any reason to change the amounts.

8. **Dams**. The Board did not find any reason to change the amounts.

9. **Wastewater**
    a. **Treatment**. The Board has questions about the entry for Legal and Professional fees.
    b. **North Swanzey Pass Through Users**. The Board did not find any reason to change the amounts.
    c. **North Swanzey Wastewater**. The Board did not find any reason to change the amounts.

10. **Energy**. The Board did not find any reason to change the amounts.

11. **Conservation**. The Board did not find any reason to change the amounts.

12. **Economic Development District**. The Board did not find any reason to change the amounts.

13. **Fire Department**. The large increase is due mostly to the increase in charges for Emergency Services, a $178,682 increase over last year. There is very little the Town can do about this increase. The Board has questions for the Fire Chief at the meeting we have on Tuesday, November 17 related to the budgeted amounts for salaries.

14. **Police Department**. The Board will look at this in detail once the Police Chief returns from his vacation.

Andre Jaeger left the meeting at 11:16 am.

NON-PUBLIC SESSIONS

Non-public session(s) per RSA 91-A:3, II *(a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee.*

A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (a) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public

session at 11:23am. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present was Town Administrator Jeremy Bourgeois and Director of Planning and Community Development Adam Paquette.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 11:44am.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

ADJOURNMENT

A motion was made by Mark LaBelle to adjourn the meeting; Jay Ward seconded the motion, and it passed 5-0.

Adjournment occurred at 11:50am.

Respectfully Submitted,

Jay Ward, Board Secretary

Approved on

DRAFT

RECEIVED
NOV 16 2026
TOWN OF SWANZEY

FORM PA-7

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

NOTICE OF INTENT TO CUT WOOD OR TIMBER

(Assigned by Municipality)

YR ___ - TOWN ___ - OP# ___ - T

For Tax Year April 1, 26 to March 31 27

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

1. Town/City of: Swanzey

2. Tax Map/Block/Lot or USFS Sale Name & Unit No. 227/8, 228/1, 228/5, 231.20 231/21

3. Intent Type: Original ☒ Supplemental ○ _____ (Original Intent Number)

4. Name of Access Road: West St

5a. Acreage of Lot: 200 Acreage of Cut: 132

5b. Anticipated Start Date: 11/15/26

6. Type of ownership (check only one):

a. Owner of Land and Stumpage (Joint Tenants) ☒

b. Owner of Land and Stumpage (Tenants in Common) ○

c. Previous owner retaining deeded timber rights ○

d. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements ○

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER ○ OR LOGGER / FORESTER ☒

BY MAIL ○ OR E-MAIL ☒

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Timber Tax Information is Available at www.revenue.nh.gov
Questions?? Call (603) 230-5950

11/15/26

[signature] Scott Ryan 04-12-26
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

[signature] Whitney Ryan 04-12-26 11/15/26
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

251 West St
MAILING ADDRESS

Swanzey | NH | 03446
CITY OR TOWN | STATE | ZIPCODE

E-MAIL ADDRESS

HOME PHONE (Enter number without dashes) | 603-313-4903 CELL PHONE (Enter number without dashes)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	20	MBF
Hemlock	50	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak	50	MBF
Ash		MBF
Beech & Soft Maple	5	MBF
Pallet or Tie Logs		MBF
Other (Specify)		MBF
Pulpwood	**Tons**	**Cords**
Spruce & Fir		
Hardwood & Aspen	100	
Pine		
Hemlock		
Whole Tree Chips		
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood	100	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner. I have become familiar with RSA 227-J, the timber harvest laws. 11/15/26

[signature] 4/12/26
SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

Stanley Sanders
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

42 Winch Hill Rd
MAILING ADDRESS

Swanzey | NH | 03446
CITY OR TOWN | STATE | ZIPCODE

PHONE NUMBER | SSNNH10@gmail.com E-MAIL ADDRESS

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:
1. All owners of record have signed the Intent;
2. The land is not under the Current Use Unproductive category;
3. The form is complete and accurate; and
4. Any timber tax bond required has been received.
$ Ø Date: _____
5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
6. This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

[signature] 11-16-26
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

FORM **PA-7**

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

NOTICE OF INTENT TO CUT WOOD OR TIMBER

RECEIVED
NOV 10 2026
TOWN OF SWANZEY

(Assigned by Municipality)

YR | TOWN | OP# | T

For Tax Year April 1, 2026 to March 31, 2027

PLEASE TYPE OR PRINT *(If filling in form on-line; use TAB Key to move through fields)*

1. Town/City of: SWANZEY

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.
204/14

3. Intent Type: Original ☒ Supplemental ☐ _____ (Original Intent Number)

4. Name of Access Road: WEST SWANZEY ROAD

5a. Acreage of Lot: 178 Acreage of Cut: 17

5b. Anticipated Start Date: 11/23/2026

6. Type of ownership (check only one):
   a. Owner of Land and Stumpage (Sole Owner) ☒
   b. Owner of Land and Stumpage (Joint Tenants) ☐
   c. Owner of Land and Stumpage (Tenants in Common) ☐
   d. Previous owner retaining deeded timber rights ☐
   e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements ☐

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER ☐ **OR** LOGGER / FORESTER ☒

BY MAIL ☐ **OR** E-MAIL ☒

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

11/10/2026
SIGNATURE OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

JOSEPH OREFICE
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

JOSEPH OREFICE
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

360 PROSPECT ST
MAILING ADDRESS

NEW HAVEN | CT | 06511
CITY OR TOWN | STATE | ZIPCODE

JOSEPH.OREFICE@YALE.EDU
E-MAIL ADDRESS

HOME PHONE (Enter number without dashes) | 5183543170 CELL PHONE (Enter number without dashes)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut
White Pine	MBF
Hemlock	MBF
Red Pine	233 MBF
Spruce & Fir	MBF
Hard Maple	MBF
White Birch	MBF
Yellow Birch	MBF
Oak	MBF
Ash	MBF
Soft Maple	MBF
Beech/Pallet/Tie & Mat Logs/ Pine Box	MBF
Other (Specify)	MBF
Pulpwood	**Tons**
Spruce & Fir	
Hardwood & Aspen	
Pine	8
Hemlock	
Biomass Chips	
Miscellaneous	
High Grade Spruce/Fir	Tons
Cordwood & Fuelwood	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

11/10/2026
SIGNATURE OF PERSON RESPONSIBLE FOR CUT DATE

JOSEPH OREFICE
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

360 PROSPECT ST
MAILING ADDRESS

NEW HAVEN | CT | 06511
CITY OR TOWN | STATE | ZIPCODE

5183543170 | JOSEPH.OREFICE@YALE.EDU
PHONE NUMBER | E-MAIL ADDRESS

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:
1. All owners of record have signed the Intent;
2. The land is not under the Current Use Unproductive category;
3. The form is complete and accurate; and
4. Any timber tax bond required has been received.
   $ Ø Date: _____
5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
6. This form to be forwarded to DRA immediately after signing.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

Mark S. Bell 11-13-26
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

RECEIVED
NOV 13 2026
TOWN OF SWANZEY

FORM **PA-7**

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

NOTICE OF INTENT TO CUT WOOD OR TIMBER

For Tax Year April 1, 2026 to March 31, 2027

(Assigned by Municipality)

YR [ ][ ] - TOWN [ ][ ][ ] - OP# [ ][ ] - [T]

PLEASE TYPE OR PRINT *(If filling in form on-line; use TAB Key to move through fields)*

1. Town/City of: SWANZEY

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.
217/28

3. Intent Type: Original [X] Supplemental [ ] _____ (Original Intent Number)

4. Name of Access Road: SAWYERS CROSSING RD

5a. Acreage of Lot: 100 Acreage of Cut: 3

5b. Anticipated Start Date: 11/23/2026

6. Type of ownership (check only one):
   a. Owner of Land and Stumpage (Sole Owner) [X]
   b. Owner of Land and Stumpage (Joint Tenants) [ ]
   c. Owner of Land and Stumpage (Tenants in Common) [ ]
   d. Previous owner retaining deeded timber rights [ ]
   e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements [ ]

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER [ ] **OR** LOGGER / FORESTER [X]

BY MAIL [ ] **OR** E-MAIL [X]

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

11/10/2026
SIGNATURE OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

JOSEPH OREFICE YALE UNIVERSITY
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

JOSEPH OREFICE
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

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CITY OR TOWN | STATE | ZIPCODE

JOSEPH.OREFICE@YALE.EDU
E-MAIL ADDRESS

HOME PHONE (Enter number without dashes) | 5183543170 CELL PHONE (Enter number without dashes)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut
White Pine	MBF
Hemlock	MBF
Red Pine	31 MBF
Spruce & Fir	MBF
Hard Maple	MBF
White Birch	MBF
Yellow Birch	MBF
Oak	MBF
Ash	MBF
Soft Maple	MBF
Beech/Pallet/Tie & Mat Logs/ Pine Box	MBF
Other (Specify)	MBF
Pulpwood	**Tons**
Spruce & Fir	
Hardwood & Aspen	
Pine	1
Hemlock	
Biomass Chips	
Miscellaneous	
High Grade Spruce/Fir	Tons
Cordwood & Fuelwood	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt.See exemptions on back of form.

Species	Amount:

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

11/10/2026
SIGNATURE OF PERSON RESPONSIBLE FOR CUT DATE

JOSEPH OREFICE
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

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5183543170 PHONE NUMBER | JOSEPH.OREFICE@YALE.EDU E-MAIL ADDRESS

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:
1. All owners of record have signed the Intent;
2. The land is not under the Current Use Unproductive category;
3. The form is complete and accurate; and
4. Any timber tax bond required has been received.
   $ Ø Date: _____
5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
6. This form to be forwarded to DRA immediately after signing.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

Mark Hassell 11-12-26
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

Fortier, Steven Outlook

From: Fortier, Steven

Sent: Tuesday, November 10, 2026 9:00 AM

To: Jeremy Bourgeois

Subject: Economic Revitalization Zones

Attachments: ERZ-Community-FAQ-2023-Branded.pdf

Good morning, Jeremy,

I hope you are settling in well!

My apologies if ERZs are not new to you. A quick overview from the municipal perspective is attached.

As you may know, Swanzey currently has three ERZs. I would like to discuss with you expanding the Homestead Woolen Mill ERZ district lines to include the old Tire Warehouse Distribution Center (1042 NH-10). A company I work with in Fitzwilliam is planning to purchase a large portion of this facility and move one of two of their manufacturing lines to this location. They will be investing heavily in capital and hiring more workers at the Swanzey facility... the two qualifications for tax incentives under the ERZ program.

The process of expanding (or establishing) an ERZ is quite simple. Establishing or expanding an ERZ has no relationship with or impact on local taxes. It is simply a state incentive to encourage businesses to grow and expand in NH by reducing their state Business Enterprise Taxes or Business Profits Taxes over a few year period.

I imagine that Bill H is quite familiar with the program and probably played a key role in getting your current ERZs established.

Economic Revitalization Zone
Frequently Asked Questions for Communities

What is the ERZ Program?
ERZ stands for Economic Revitalization Zone. The ERZ tax credit program, which is detailed in RSA 162-N, offers a short-term business tax credit for projects that improve infrastructure and create jobs in designated areas of a municipality.

Why were ERZs established?
ERZs were established to stimulate economic redevelopment, expand the commercial and industrial base, create new jobs, reduce sprawl, and increase tax revenues within the state by encouraging economic revitalization in designated areas.

How is an ERZ defined?
An Economic Revitalization Zone means a zone with a single continuous boundary, designated in accordance with the rules adopted under RSA 162-N:8, and having at least one of the following characteristics:

A. Unused or underutilized Industrial Parks; or
B. Vacant land or structures previously used for industrial, commercial, or retail purposes but currently not so used due to demolition, age, relocation of the former occupant's operations, obsolescence, deterioration, brownfields, or cessation of operation resulting from unfavorable economic conditions either generally or in a specific economic sector.

A community must request that a site or contiguous area be designated as an ERZ by the Department of Business and Economic Affairs. Each ERZ is evaluated every five years to assess whether the designation is still eligible.

How much is available for tax credits?
The State of New Hampshire designates $825,000 statewide, per year, to be available for ERZ tax credits.

How long will this initiative be in place?
This program will be in place until Jan. 1, 2028, or until the state law governing ERZs is repealed or amended.

What is the process to create an ERZ in the community?
To apply for the tax credits a community must complete Form ERZ-1 available from the Department of Business and Economic Affairs. The application must include reference to the public record of acceptance by the governing body of the community.

How can a community benefit from ERZs?
Communities benefit from ERZs by the job growth of its businesses located in the community, and by potential growth of the local tax base due to expansion of the business's plant and equipment assets. For a business to qualify for an ERZ tax credit it must invest in plant or equipment and create a least one (1) new full-time job in the state, and meet the following criteria:

- The business must be physically located in an approved ERZ.
- Investment in plant or equipment must be made directly by the business applying for the ERZ tax credit.
- Jobs must be full time, direct employees, and not be contracted or "temp" jobs.
- The investment and the job creation must take place within one calendar year.

How is the credit calculated?
The credit is based on a percent of the salary for each new full-time job created and the lesser of: either a percent of the actual cost incurred for the project or a maximum credit for each new job created in the fiscal year

What is considered a full-time job?
A full-time job is at least 35 hours per week and is a permanent, year-round position.

How can a business in the community claim the credit?
The deadline to apply is Feb.10 of the year following the applicant's tax year. To apply for the tax credits, an applicant must complete form ERZ-2 available from the Department of Business and Economic Affair's website.

Who do I call with additional questions?
Contact the Division of Economic Development at (603) 271-2342.

From: Jeremy Bourgeois
To: Katie Collins
Subject: Fw: Route 32 Bridge Work in Swanzey
Date: Tuesday, November 17, 2026 9:06:29 AM
Attachments: image001.png
image.png

Please use this email thread instead, as I just got another response from DOT regarding a public hearing. Thanks!

Jeremy Bourgeois, MPA
Town Administrator

Town of Swanzey
620 Old Homestead Highway/PO Box 10009
Swanzey, NH 03446-10009
603-352-7411 ext. 107
www.swanzeynh.gov

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From: Tremblay, Jason <Jason.A.Tremblay@dot.nh.gov>
Sent: Tuesday, November 17, 2026 9:01 AM
To: Jeremy Bourgeois <jbourgeois@swanzeynh.gov>
Subject: RE: Route 32 Bridge Work in Swanzey

Jeremy,

We had a Public Hearing for the project on March 31, 2026.

After the project advertises, and the construction contract is awarded, the contractor will hold a preconstruction meeting prior to work starting.

Thanks.

Jason

From: Jeremy Bourgeois <jbourgeois@swanzeynh.gov>
Sent: Tuesday, November 17, 2026 8:54 AM
To: Tremblay, Jason <Jason.A.Tremblay@dot.nh.gov>
Subject: Re: Route 32 Bridge Work in Swanzey

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Do you know approximately when a public hearing may be held for it?

Thank you.

Jeremy Bourgeois, MPA
Town Administrator

Town of Swanzey
620 Old Homestead Highway/PO Box 10009
Swanzey, NH 03446-10009
603-352-7411 ext. 107
www.swanzeynh.gov (-> urldefense.com)

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From: Jeremy Bourgeois <jbourgeois@swanzeynh.gov>
Sent: Monday, November 16, 2026 10:41 AM
To: Tremblay, Jason <Jason.A.Tremblay@dot.nh.gov>

Subject: Re: Route 32 Bridge Work in Swanzey

Thank you for the prompt reply.

I left Troy to become Swanzey's Town Administrator as of October 26th. The old Troy Town Admin email will still work. My predecessor there, Mary Guild, is filling in until they find a replacement.

Thank you.

Jeremy Bourgeois, MPA
Town Administrator

Town of Swanzey
620 Old Homestead Highway/PO Box 10009
Swanzey, NH 03446-10009
603-352-7411 ext. 107
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From: Tremblay, Jason <Jason.A.Tremblay@dot.nh.gov>
Sent: Monday, November 16, 2026 10:36 AM
To: Jeremy Bourgeois <jbourgeois@swanzeynh.gov>
Subject: RE: Route 32 Bridge Work in Swanzey

Jeremy,

I've attached some e-mail correspondence I've had with several people in our District office.

To answer your question, we are currently working to meet the advertising date of September 28, 2027. If things remain on schedule with this ad date, it is anticipated that construction would start in early spring of 2028.

I have one question for you. Are you the Town Administrator for Troy also? When I go to the town's website, it does have you listed. Thanks for the information.

Jason

From: Jeremy Bourgeois <jbourgeois@swanzeynh.gov>
Sent: Monday, November 16, 2026 9:58 AM
To: Tremblay, Jason <Jason.A.Tremblay@dot.nh.gov>
Subject: Route 32 Bridge Work in Swanzey

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Hi Jason,

One of the Board members here was inquiring about the start date of the work for the Route 32, Martin Brook bridge. Do you have any information on that?

Thank you!

Jeremy Bourgeois, MPA
Town Administrator

Town of Swanzey
620 Old Homestead Highway/PO Box 10009
Swanzey, NH 03446-10009
603-352-7411 ext. 107
www.swanzeynh.gov (-> urldefense.com) (-> urldefense.com)

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TOWN OF SWANZEY

620 OLD HOMESTEAD HIGHWAY P.O.
BOX 10009
SWANZEY, NH 03446-0009
TOWN HALL (603) 352-7411 FAX (603) 352-6250
WWW.SWANZEYNH.GOV

MEMORANDUM - OFFICE OF THE TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Stephon Mehu, Assistant Town Planner

RE: Amendment to 2023 EMPG Grant Agreement (EOC Generator)

DATE: November 16, 2026

The aforementioned project is a long-standing, open funding project, that was completed in 2023. Repeated efforts between previous and current department heads for Emergency Management and Health, to attempt to close out the funding opportunity with the State resulted in unreturned emails, phone calls, and a lack of follow through by NHDOS' liaison. Said liaison has now been replaced and we have received the documentation needed to close out the grant. In order to move forward, Town leadership must first approve the amendment to the grant agreement, so that the scope may be changed, and project documentation may be submitted for reimbursement.

New Hampshire Department of Safety
Division of Homeland Security and Emergency Management

Grant Agreement Checklist

Emergency Management Performance Grant (EMPG)

Applicant: Town of Swanzey Grant Amount: $38,100.00

Project: EOC Generator

All steps below are required to be completed in their entirety.
If any items are not completed properly, the Grant Agreement will not be processed.

Complete and return this checklist and all Grant Agreement documents by ASAP to:
NH DOS/HSEM Attn: EMPG Program Coordinator, 33 Hazen Drive, Concord NH, 03305 OR email to this email address: NHEMPG.Program@dos.nh.gov

Grant Agreement

Grantee signors complete the following:

- ☐ Subrecipient Signatures
  Have a **majority** of the Select Board or City Council sign amendment
- ☐ Name & Title of Subrecipient Signor
  Print names and titles of the signors
- ☐ Initial and date **each page of the Grant Agreement Amendment**
- ☐

Additional Required Documents

- ☐ Meeting Minutes- **See SAMPLE MEETING MINUTES**
  Minutes of the meeting documenting that the community/agency's GOVERNING AUTHORITY accepted/approved the EMPG grant agreement amendment. Ensure the minutes state the community/agency is accepting the grant agreement amendment terms as presented. Ensure you have complied with any public meeting requirement for acceptance of this grant including, if applicable, RSA 31:95-b.

The minutes should also include:

- ☐ What the grant amendment is for
- ☐
- ☐

Guidance for Meeting Minutes

Please use language similar to this when documenting meeting minutes accepting the grant amendment

"The Select Board, in a majority vote, accepted the terms of the Emergency Management Performance Grant amendment as presented, to reflect the change of the Grant Funding Year which changes the Period of Performance completion date from August 31, 2024, to August 31, 2027.

PLEASE NOTE- If one individual signs the grant agreement, please include this statement in the meeting minutes: *"(name and/or title/position) is authorized to sign all documents related to the grant"*. Refer to the Certificate of Authority for additional guidance.

Emergency Management Performance Grant (EMPG) Program – CFDA #97.042
Grant Agreement Amendment
Amendment to Change Federal Funding Year

Town of Swanzey (Subrecipient)

It is hereby agreed that the grant agreement (PO #1091613) approved by the Governor and Council on March 22, 2023, between the Town of Swanzey as "Subrecipient" and the Department of Safety, Division of Homeland Security & Emergency Management as "State", to update their EOC Generator Project as follows:

1. GENERAL PROVISIONS, Section 1.7, Completion Date;

   Change the project completion date from August 31, 2024, to August 31, 2027.

2. EXHIBIT B, Scope of Services, Number 2;

   Delete item two (2) in its entirety and replace with:

   "The Subrecipient" agrees that the project grant period ends August 31, 2027, and that a final performance and expenditure report will be sent to "the State" by September 30, 2027.

3. EXHIBIT C, Grant Amount and Payment Schedule

   Delete and Add the following:

Federal Award Information		
Awarding Agency: Federal Emergency Management Agency		**Pass-through Entity:** Homeland Security & Emergency Management
Federal Award: $3,190.361		**Assistance Listings Number/Title:** Emergency Management Performance Grant / 97.042
Federal Award Date: 9/23/2024		**R&D:** No
Indirect Cost Rate: 13.95%		**Federal Award Identification Number (FAIN):** EMB-2024-EP-05009
Subrecipient Information		
Name: Town of Swanzey		**UEI:** DA5LE1SLNR76
Current Subaward Amount: $38,160.00		**Total Subawards Amount:** $38,160.00
Project Cost		
Applicant Share (Match Required):		**Total Project Cost:**
$38,160.00		$76,320.00

Subrecipient Initials _____ _____ _____ _____

Date _____

Period of Performance		
Start		**End**
10/1/2023		9/30/2027
Budget Period		
Start		**End**
10/1/2023		9/30/2027

3. All other provisions of the grant agreement, approved by the Governor and Executive Council on October 18, 2023, shall remain in full force and effect.

EFFECTIVE DATE OF THE AMENDMENT: This Amendment shall be effective upon its approval by the Governor and Executive Council of the State of New Hampshire. If approval is withheld, this document shall become null and void, with no further obligation or recourse to either party. IN WITNESS WHEREOF, the parties have hereunto set their hands:

City of Swanzey (Subrecipient)

By (signature):_____ By (signature):_____

Print Name: _____ Print Name: _____

Title: _____ Title: _____

By (signature):_____ By (signature):_____

Print Name: _____ Print Name: _____

Title: _____ Title: _____

State of: New Hampshire

County of: _____

Approval by State of New Hampshire, acting through its Department of Safety:

By (signature): _____
Director of Administration

Subrecipient Initials _____ _____ _____ _____

Date _____

Approval by State of New Hampshire Attorney General as to form, substance, and execution:

By: _____, Attorney General, on _____.

Approval by State of New Hampshire Governor and Executive Council:

By: _____, on _____.

Subrecipient Initials _____ _____ _____ _____

Date _____